



Government of Jammu & Kashmir  
Office of the First Appellate Authority Under J&K RTI Act, 2009

DIRECTORATE OF RURAL DEVELOPMENT, JAMMU

Tele Nos office/Fax:-0191-2505443/2503537 (DD Adm:-2554004)

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To

The Public Information Officer,

1. The Deputy Director (Plg.) Directorate of RDD Jammu.
2. The Assistant Commissioner, Dev. \_\_\_\_\_ (All).
3. Project Officer DRDA, (All).
4. The Project Officer (IWDP/IWMP/HARYALI) \_\_\_\_\_ (All).
5. The Project Officer, DPAP, \_\_\_\_\_ (All).
6. Executive Engineer, (REW) \_\_\_\_\_ (All).
7. The District Panchayat Officer, \_\_\_\_\_ (All).
8. Accounts officer Directorate of RDD Jammu
9. The Block Development Officer, \_\_\_\_\_ (All)

No: DRDJ/RTI/2015/20/46169-46391 Dated: 22.12.2015  
Sub: Disclosure under section 4(1) (b) of RTI ACT 2009.

Sir,

Kindly find enclosed herewith a copy of State Information Commission J&k Jammu letter no:- SIC/Co/Adm/2015/495-96 dated:-10-12-2015 regarding the subject cited above. You are directed to follow the circulars instructions of the State information Commission & Government as well in letter and spirit.

The higher authorities have viewed the violation of circular instruction has asked for the implementation of provision unders RTI Act, 2009.

Encl:- 02

( M. L. Raina ), KAS  
Director  
Rural Development,  
Jammu.

22.12.15

Copy to the:-

1. State Information Commission Wazarat Road Near D.C Office Jammu.
2. P.A to Director for favour of information.
3. Web Section of this directorate for information and further necessary action.



Jammu and Kashmir State Information Commission  
(Constituted under Right to Information Act 2009)

Old Assembly Complex, Srinagar, Fax No. 0194-2506662, 2506661  
Wazarat Road Near DC Office, Jammu, Fax No. 0191-2520947, 2520937

www.jksic.nic.in

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✓ Director

Rural Dev. Deptt.

Jammu.

No. SIC/Co/ADM/2015/495-96

AA (Adms) →  
Pr. K. G. →  
ask report for  
the violation

Dated: 10-12-2015

Subject:- Continuous violation of Government Circulars regarding specimen signature identification.

18-12-15

Sir,

In reference to the subject quoted above. I am directed to invite your attention towards Government Circular No. 10-GAD of 2004 dated 14-07-2004 which makes it mandatory to identify the signatory while signing any official documents viz notes/proposals/circulars/orders etc. The public functionaries have further been issued instructions vide above circular to specify contact detail in all official communications i.e official address, telephone number, fax no., email ID etc. so as to make communication easier between departments. The importance of identifying signatory has become more obvious with the introduction of J&K RTI Act, 2009 so as to bring transparency & accountability in the working of various Public Functionaries. **However, Commission has found that your department has been continuously violating such instructions and not honoring the Government Circulars.** Although Government has circulated such circulars again and again vide No. 16-GAD of 2011 dated 08-04-2011, 23-GAD of 2012 dated 09-08-2012, 20-GAD of 2013 dated 10-09-2013, 06-GAD of 2014 dated 23-01-2014 and 07-GAD of 2015 dated 10-02-2015 and 19-GAD of 2015 dated 22-03-2015. It has also been reported to the Commission through various sources that even in financial

3461

matters of your department i.e bills, work sheets, release orders and other documents. the officers/officials do not write their names below signatures, which construes commission to believe that officers/officials are intentionally doing so as to escape responsibility. During the hearings in the Commission, also it has been found that officers/officials of your department do not identify themselves in various documents signed by them. Commission has noticed such lapses very seriously.

New Commission through this communication would request you to follow such circulars of the Government in letter and spirit and ensure compliance by the subordinates officers also so that transparency & accountability in the working is ensured at all levels in your department failing which Commission may consider taking further action as provided under law.

Yours faithfully,



(Praveen Kumar) AS,  
**Deputy Secretary,**

J&K, State Information Commission

Copy to the:-

1. Pvt. Secretary CIC for information of HCIC.