

Directorate of Rural Development Department, Jammu.

To

The Assistant Commissioner Dev.,
_____ (All)

No:- Estt/Gnl-67/16323-34.
Subject:- Circular instructions.


Dated: 04-01-2011

Sir,

I am directed to forward herewith a copy of circular No. 21-GAD of 2010 dated 26-11-2010, received from the General Administrative Department on the subject cited above and to request you to kindly comply with the Government instructions strictly.

Yours faithfully,

Encl: as above


Block Dev. Officer (HQ)
Dte. of Rural Development,
Jammu.

Copy alongwith the copy of circular to the:-

1. Deputy Director Planning of this Directorate.
2. Accounts Officer of this Directorate.

FAP
e-mail



Government of Jammu and Kashmir
General Administration Department
(Administration Section)
Civil Secretariat, Srinagar/Jammu

Subject: Tour/visit of District Officers to the remote areas of the districts.

Circular No: 21 -GAD of 2010
Dated: 26 - 11-2010

Attention of all concerned is invited to circular instructions issued by the General Administration Department under No: 19-GAD of 2010 dated 13th September, 2010 impressing upon, among others, the HODs, the Deputy Commissioners and the District Officers to undertake extensive tours within their districts particularly their far flung, remote blocks and other difficult areas on every Wednesday of the week and conduct meetings at the block level with the general public to hear their grievances for prompt disposal. Specific directions have also been issued from time to time for conducting surprise inspections for monitoring attendance of the employees, particularly in the remote and far flung areas.

All concerned will ensure implementation of these instructions in letter and spirit. The HODs, Deputy Commissioners and the District Officers are again strongly enjoined upon to submit copies of the tour notes to the concerned Administrative Departments with copies to the Hon'ble Chief Minister's Secretariat and the General Administration Department in the prescribed format on quarterly basis without fail. The status regarding action taken in respect of the employees found absent from duties shall specifically be indicated in the weekly reports, and all these cases taken to their logical conclusion under rules.

Sd/-

(Basharat Ahmad Dhar) IAS
Commissioner/Secretary to Government,
General Administration Department.


Dated: 26 - 11-2010

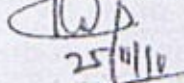
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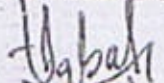
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Copy to the :-

1. All Administrative Secretaries to Government
2. Principal Secretary to Hon'ble Chief Minister
3. Divisional Commissioner, Kashmir/Jammu
4. All Heads of Departments
5. All Deputy Commissioners
6. Director Information J&K, Jammu
7. Private Secretaries to all Hon'ble Cabinet Ministers / Hon'ble Ministers of State.
8. Special Assistant to Advisor to Hon'ble Chief Minister
9. OSD to Political Advisor to HCM
10. PPS to Chief Secretary
11. Pvt. Secretary to Commissioner/Secretary to Govt. GAD
12. Circular file/Stock File/Incharge Website, GAD


(Tahir Mustafa Malik)
Under Secretary to Government
General Administration Department


25/11/10


25/11

02/02

STATE OF J&K
DEPARTMENT OF RURAL