

**GOVERNMENT OF JAMMU & KASHMIR,  
DEPARTMENT OF RURAL DEVELOPMENT & PANCHAYATI RAJ,  
CIVIL SECRETARIAT, J&K, JAMMU/SRINAGAR**

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**Subject:-** Adherence to rules by Executing Agencies.

**Circular No.:- 19 -RD & PR of 2020**

**D A T E D:- 21 -07-2020**

Attention of all the Heads of the Department/ Offices and Executing Agencies of this Department is invited towards the detailed provisions laid down in the General Financial Rules, 2017 and the instructions issued by the Government from time to time regarding the procedures to be followed before tendering/ taking up any work for execution under any scheme.

In terms of rule 136(1) of the GFR 2017, no work shall be commenced and liability accrued in connection with it until administrative approval is obtained from appropriate authority in each case. Similarly no work shall be taken up for execution unless a technical sanction to the detailed design/ project report is accorded by a competent authority. Necessary funds must also be available in the Budget Estimates for the work to be taken in hand.

With a view to streamline the expenditure and ensure prudence and bringing transparency in the process of execution of works, the following conditions must be fulfilled before any work is put to tenders/ taken up for execution:-

1. The work must bear the administrative approval from the appropriate authority as per delegation vide SO 15 of 2020 dated 09-01-2020.
2. Necessary funds must be available in the Budget Estimates.
3. Technical Sanction is duly accorded by the competent authority.

Any deviation of the above instructions shall attract stern action under rules.

**Sd/-**

**(Sheetal Nanda) IAS**

Secretary to Government

Department of Rural Development & PR

**Dated:- 21 -07-2020**

**No.:- RDD/DLPC/34/2020**

**Copy to the:-**

1. Financial Commissioner, Finance Department for kind information.
2. Principal Secretary to Hon'ble Lieutenant Governor, J&K for kind information.
3. All HoDs of the Department of Rural Development & PR for information & necessary action.
4. Private Secretary to Chief Secretary for kind information of the Chief Secretary.
5. Private Secretary to Secretary to Government, Department of Rural Development & PR for information of Secretary.

**(Abdul Hamid Kumar)**

Director Finance

Department of Rural Development & PR