

Government of Jammu and Kashmir
DIRECTORATE OF RURAL DEVELOPMENT DEPARTMENT JAMMU
Tel. 0191-2505443 (O) 2503537 (F) E-Mail drdjammu@yahoo.com, jdardj17@gmail.com
Website- www.drdj.nic.in

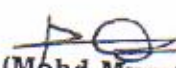
Sub: Responsibility for operating the Panchayat Enterprise Suite (PES) by Accounts Assistant (Panchayat).

C I R C U L A R

In terms of Government Order No. 391-F of 2019 dated: 11-07-2019 issued by Finance Department J&K, the Accounts Assistant (Panchayat) have to discharge duties of maintenance of accounts of all money transactions at Panchayat level in respect of departments contained in Panchayati Raj Act, 1989 and Rules made thereunder and are also responsible for operating Panchayat Enterprise Suite (PES) which is a combination of 11 softwares prescribes by Government of India.

It has been noticed that the Block Development Officers have not assigned the task of operating Panchayat Enterprise Suite (PES) to the newly appointed Accounts Assistant (Panchayat) who are now available for almost all Panchayats of Jammu Division. As online details of different portals viz. e-Gram Swaraj, Local Government Directory, National Asset Directory (NAD), Service Plus, Gram Manchitra, Training Management, National Panchayat Portal (NPP), Audit Online are utilized to analyze the progress achieved by the Department under various sectors, failure to update the online portals may result in depiction of poor performance by the Department.

It is accordingly impressed upon all ACDs/BDOs to immediately utilize the services of Accounts Assistant (Panchayat) for operating the Panchayat Enterprise Suite (PES) to upload the details pertaining to their respective Panchayats. The progress shall be reviewed by ACDs on weekly basis. As Accounts Assistant (Panchayat) are new entrants to job, they may require training and handholding to accomplish these assigned tasks. It is accordingly impressed to hold District/Block level trainings regarding operating of PES for which purpose the services of Master Trainers working in the Department who are well versed with the job may be utilized.


(Mohd Mumtaz Ali) JKAS
Director

Rural Development Deptt.
Jammu

Dated: 16-03-2022.

No:- DRDJ-Estt-Gnl/67/48425-48604

Copy to the:-

1. Commissioner/ Secretary to Govt., Department of Rural Development & PR, J&K Govt., Civil Secretariat Jammu for kind information.
2. Assistant Commissioners Development (Jammu Division) -----(All).
3. Assistant Commissioners (Panchayat) Jammu Division----- (All).
4. District Panchayat Officers ----- (All).
5. Block Development Officers ----- (All).
6. Personal Section of this Directorate.

For information and necessary action