



Government of Jammu and Kashmir  
Industries and Commerce Department

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Subject: Devolution of functions to the Panchayati Raj Institutions (PRIs) in respect of Industries and Commerce Department  
Reference: Government Order No. 1126-GAD of 2011 dated 22-09-2011.

Government Order No: 134 - IND of 2012  
Dated: 12 -06-2012

In pursuance of Government Order No. 1126-GAD of 2011 dated 22-09-2011, the following instructions are hereby issued for strict compliance regarding devolution of functions to the Panchayati Raj Institutions (PRIs) at the level of Halqa Panchayat, Block Development Council and District Planning and Development Board in respect of the activities pertaining to the Industries and Commerce Department:-

**SECTION - I**  
**Preparation of Plans**

**District Planning & Development Board (DP & DB)**

- i) The District Action Plan of the Department shall be presented to District Planning & Development Board by General Manager, District Industries Centre (DICs), Assistant Director, Handicrafts, Assistant Director Handlooms for approval before it is submitted to District Task Force Committee headed by Deputy Commissioner of the concerned District.
- ii) The District Planning and Development Board shall supervise and monitor the overall progress in this sector.

**SECTION - II**  
**Identification of beneficiaries**

**Halqa Panchayat (HP)**

- i) The Halqa Panchayats shall identify artisans and weavers for social security schemes of the Handicrafts and Handloom Development Department such as Janshree Bima Yojana, Bunkar Bima Yojana, Education Loan Scheme, Health Insurance Scheme etc. in association with Assistant Handicrafts Training Officer/ Assistant Extension Officer.



ii) Assistant Registrar, Induscos/ Assistant Handicraft Training Officer / Handloom Training Officer shall involve Halqa Panchayat in social mobilization and formation of Industrial Cooperative Societies/ Self Help Groups of ex-trainees for bringing them in organized fold for availing backward/ forward linkages.

**SECTION – III**  
**Supervision of works**

**Halqa Panchayat (HP)**

i) General Manager, DIC/ District Officer, KVIB shall endorse the sponsored loan cases under MSMES/PMEGP to the Halqa Panchayat for further follow up with the concerned Banks/ Financial Institutions.

ii) The concerned Bank/Industrial Promotion Officer/Assistant Handicraft Training Officer/ Assistant Handloom Training Officer/KVIB Supervisor shall furnish the list of defaulters to Halqa Panchayats which shall support and facilitate concerned Bank authority in the recovery of loans from the defaulters.

iii) The Halqa Panchayats shall identify locations for establishing Handicrafts, Handloom, Knitting Readymade Garments etc training centres in association with Assistant Handicrafts Training Officer/ Assistant Handloom Training Officer/Assistant Extension Officer for recommendation to the Block Development Council for taking appropriate decision.

**Block Development Council (BDC)**

i) The concerned Bank/ Industrial Promotion Officer/ Handicraft Training Officer/ Handloom Extension Officer/ KVIB Supervisor shall furnish the list of defaulters to the Block Development Council (BDC) which shall support the concerned Bank/ Department in the recovery of loans.

ii) The Block Development Council in association with Industrial Promotion Officer / Handicraft Training Officer/ Handloom Extension Officer/Supervisor in KVIB shall identify the locations for conducting Industrial Awareness Programmes/ Entrepreneurship Development programmes, awareness camps for artisans, weavers, craft persons etc.

iii) The Block Development Council shall consider the recommendations in respect of Handicrafts/ Handloom Centres of the Halqa Panchayat and take appropriate action before forwarding the recommendations to the District Planning and Development Board.

### **District Planning & Development Board (DP & DB)**

- i) The District Planning & Development Board shall coordinate credit support activities of various financial institutions in association with General Manager, DIC/ Assistant Director Handicrafts/ Assistant Director Handloom/ District Officer, KVIB.
- ii) The District Planning & Development Board shall finalize the recommendations of the Block Development Council regarding conduct of awareness camps and send the same to General Manager, DIC/Assistant Director Handicrafts /Handloom /District Officer, KVIB for conducting the programmes.
- iii) District Planning and Development Board shall consider the recommendations of Block Development Council in respect of Knitting/ Handicrafts/ Handloom Centres and shall forward the same to General Manager, DIC/Assistant Director Handicrafts/Assistant Director Handloom.

### **SECTION-IV**

#### **Supervision of functionaries.**

#### **Halqa Panchayat (HP)**

The Halqa Panchayats shall monitor the working of the Handicrafts and Handloom Training Centres.

### **SECTION -V**

#### **Information, communication and Advocacy**

#### **Halqa Panchayat (HP)**

- i) Assistant Director Handicrafts/ Handloom through Assistant Handicrafts/Handloom Training Officer shall ensure availability of departmental stationery such as Artisans Registration Forms, Loan Application Forms, Health Insurance Forms and other Literature regarding differential programmes such as Exposure Visits of Artisans, State Award, Creation of New Designs being developed by subsidiary units at Halqa Panchayat and also keep Block Development Council and District Planning and Development Board (DP & DB) informed about the process.
- ii) The Industrial Promotion Officer/ KVIB Supervisor shall provide print material to Halqa Panchayat for distribution among eligible unemployed educated youth under PMEGP alongwith Forms, Brochure and information.

**Block Development Council (BDC)**

i) The General Manager, District Industries Centres/ Assistant Director Handicrafts/Handlooms/ District Officer, KVIB shall endorse copies of letters to the concerned Block Development Council vide which recommendations are made to any Bank for grant of loan to the Industrial Units/ Artisans/ Weavers/Societies etc.

**District Planning & Development Board (DP & DB)**

i) The General Manager, District Industries Centres/ Assistant Director Handicrafts / Assistant Director Handloom/ District Officer, KVIB shall send to District Planning & Development Board, the detail of the cases which have been recommended to various banks every month. The respective banks, shall send a list of defaulters to District Planning & Development Board every month for monitoring. The General Manager, District Industries Centres/ Assistant Director Handicrafts / Assistant Director Handlooms/ District Officer, KVIB shall provide similar information with regard to departmental loans.

ii) The District Planning & Development Board shall collect the information in regard to skills available, the list of interested persons who are interested to acquire the skills as per the requirements of the industrial units, prioritize the same and send to the General Manager, DIC/Assistant Director Handicrafts/ Assistant Director Handloom/ District Officer, KVIB for organizing the skill development training programmes.

By order of the Government of Jammu and Kashmir.

Sd/-  
(Shantmanu), IAS  
Commissioner/Secretary to Government,  
Industries and Commerce Department

No:IND/GEN-41/2011

Dated: 02-06-2012

Copy to the:

1. Principal Secretary to Government, Finance Department
2. Principal Secretary to Government, Planning & Dev. Department
3. Principal Secretary to Hon'ble Chief Minister
4. Principal Secretary to H.E.the Government.
5. Commissioner/Secretary to Government, Rural Development Department (PRI).

6. Divisional Commissioner Kashmir/Jammu
7. Secretary to Government, General Administration Department
8. Director, Handloom Development Department, J&K
9. Director, Industries and Kashmir, Kashmir/ Jammu.
10. Director Handicrafts Department, J&K
11. Director Rural Development Department, Kashmir/Jammu
12. Principal Private Secretary to the Chief Secretary.
13. Secretary, Khadi and Village Industries Board (KVIB), Srinagar
14. All District Development Commissioners
15. Manager Government Press, Srinagar for publication in Govt Gazette.
16. Private Secretary to Hon'ble Minister for Industries and Commerce.
17. Private Secretary to Minister of State for Industries and Commerce.
18. Private Secretary to Commr/Secretary to Government, Industries and Commerce.
19. Contact Person to Hon'ble Chief Minister
20. Government Order file.

*Ch. Ramoh*  
*2.06.2012*

Deputy Secretary to Government,  
Industries and Commerce Department

*02/06*